

**Board of Health Meeting Minutes   
September 23, 2019**

Board President, John Harris, MD, called the meeting to order at 5:45p.m., at the offices of the Sarpy/Cass Health Department, located at 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call States as follows:**  Autumn Sky Burns – present; Dr. Brandon Grimm – present; Dr. John Harris – present; David Klug – excused; Janet McCartney – present; Dr. Matt Neumann – not present; Dr. Arman Pajnigar – present; John Sheehan – present; John Warsing – excused

**Staff Present:** Sarah Schram, Director; Jenny Steventon, Assistant Director; Erin Ponec, Acting Recorder   
  
**Guest(s) Present:** Amanda Ridley, Nursing Student – Clarkson College of Nursing

**Approval of Agenda:   
Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**McCartney moved, seconded by Sheehan to approve agenda as submitted. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – excused; McCartney – aye; Dr. Neumann – not present; Dr. Pajnigar – aye; Sheehan – aye; Warsing – excused

**Approval of Meeting Minutes:**    
Sheehan moved, seconded by Dr. Harris to approve the July 22, 2019 meeting minutes as submitted. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – excused; McCartney – aye; Dr. Neumann – not present; Dr. Pajnigar – aye; Sheehan – aye; Warsing – excused

**Insurance Renewals:**Dental Insurance: Principal – October 1st renewal date. Continue to split premium 50% department pay and 50% employee pay.  
Sheehan moved, seconded by Dr. Neumann to renew dental insurance with Principal and keep the premium split at 50% department pay and 50% employee pay. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – excused; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – aye; Sheehan – aye; Warsing – excused

Life, Long Term Disability and Accidental Death & Dismemberment Insurance: Reliance Standard. The department will continue to pay the premium at 100%.

Dr. Harris moved, seconded by Sheehan to renew Life, LTD & AD&D insurance with Reliance Standard and the department will continue to pay 100% of the premium. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – excused; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – aye; Sheehan – aye; Warsing – excused

**Treasurer’s Report:**Dr. Grimm moved, seconded by Dr. Pajnigar to approve the Treasurer’s Report. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – excused; McCartney – aye; Dr. Neumann – aye; Dr. Pajnigar – aye; Sheehan – aye; Warsing – excused

**Strategic Plan Approval**The BOH approved the 3 year Strategic Plan as presented.   
  
Sheehan moved, seconded by Dr. Grimm. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Klug – aye; McCartney – absent; Dr. Neumann – aye; Dr. Pajnigar – excused; Sheehan – aye; Warsing – absent

**Communities That Care Contract**  
Dr. Harris moved, seconded by Dr. Pajnigar approve entering into a 2 year contract with Communities That Care for $47,500 to be paid for with grant dollars. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Klug – aye; McCartney – absent; Dr. Neumann – aye; Dr. Pajnigar – excused; Sheehan – aye; Warsing – absent

**Other Business:**   
Nothing to report

**Standing Committee Reports:   
Nomination Committee**: Nothing to report  
**Finance Committee:** Nothing to report **Policy Committee:** Nothing to report.  
**Personnel Committee**: Nothing to report  
**Program Committee**: Nothing to report  
**Medical Director’s Report**: Nothing to report  **Public Input:**   
None

**Information:   
Announcements:** None  
**Correspondence:** None  **Next Meeting:** September 23, 2019

**Executive Session:**

None

**Adjournment:**

Dr. Neumann moved, seconded by Dr. Grimm to adjourn the meeting at 7:10 pm. Roll call states as follows: Burns – excused; Dr. Grimm – aye; Dr. Harris – aye; Klug – aye; McCartney – absent; Dr. Neumann – aye; Dr. Pajnigar – excused; Sheehan – aye; Warsing – absent

**ATTEST:**  
  
   
Dr. John Harris, President  
Sarpy/Cass Board of Health

John Sheehan, Secretary

Sarpy/Cass Board of Health