



701 Olson Drive, Suite 101, Papillion, NE 68046 | 402-339-4334 | FAX 402-339-4235

**Board of Health Meeting Minutes  
April 1, 2019**

Board President, Dr. John Harris, called the meeting to order at 5:30p.m., at the offices of the Sarpy/Cass Health Department, located at 701 Olson Drive, Ste. 101, Papillion, NE 68046.

**Roll Call:**

Erin Ponec, Acting Recorder

**Roll call States as follows:** Dr. Brandon Grimm – not present; Dr. John Harris – present; David Klug – present; Janet McCartney – present; Dr. Matt Neumann – excused; Dr. Arman Pajnigar – present; John Sheehan – present; John Warsing – present.

**Staff Present:** Sarah Schram, Director; Jenny Steventon, Assistant Director; Erin Ponec, Acting Recorder.

**Approval of Agenda:**

**Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.**

Dr. Pajnigar moved, seconded by Dr. Harris to approve agenda as submitted. Dr. Grimm – aye; Dr. Harris – aye; Klug – aye; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – aye.

**Approval of Meeting Minutes:**

Klug moved, seconded by Dr. Harris to approve the December 3, 2018 meeting minutes as submitted. Roll call states as follows: Dr. Grimm – aye; Dr. Harris – aye; Klug – aye; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – aye.

**Treasurer's Report:**

Warsing moved, seconded by Dr. Pajnigar to accept the Treasure's Report. Roll call states as follows: Dr. Grimm – aye; Dr. Harris – aye; Klug – aye; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – aye.

**Director's Report (Full Report is Included):**

Klug moved, seconded by Sheehan to approve the department credit card policy. Roll call states as follows: Dr. Grimm – aye; Dr. Harris – aye; Klug – aye; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – aye.

**Other Business:**

Nothing to report

**Standing Committee Reports:**

**Nomination Committee:** Sheehan and Dr. Grimm will schedule interviews with the candidates interested in the vacant Sarpy County BOH position. After the interviews, Sheehan and Dr. Grimm will bring their recommendation

back to the BOH.

**Finance Committee:** Nothing to report

**Policy Committee:** Nothing to report.

**Personnel Committee:** Nothing to report

**Program Committee:** Nothing to report

**Medical Director's Report:** Nothing to report

**Public Input:**

None

**Information:**

**Announcements:** None

**Correspondence:** None

**Next Meeting:** May 20, 2019

**Executive Session:**

None

**Adjournment:**

Dr. Pajnigar moved, seconded by Klug to adjourn the meeting at 6:05 pm. Roll call states as follows: Dr. Grimm – aye; Dr. Harris – aye; Klug – aye; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – aye.

**ATTEST:**

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Dr. John Harris, President  
Sarpy/Cass Board of Health

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John Sheehan, Secretary  
Sarpy/Cass Board of Health

