



701 Olson Drive, Suite 101, Papillion, NE 68046 | 402-339-4334 | FAX 402-339-4235

**Board of Health Meeting Minutes
November 25, 2019**

Board President, John Harris, MD, called the meeting to order at 5:30p.m., at the offices of the Sarpy/Cass Health Department, located at 701 Olson Drive, Ste. 101, Papillion, NE 68046.

Roll Call:

Erin Ponec, Acting Recorder

Roll call States as follows: Autumn Sky Burns – present; Dr. Brandon Grimm – present; Dr. John Harris – present; David Klug – absent; Janet McCartney – present; Dr. Matt Neumann – excused; Dr. Arman Pajnigar – not present; John Sheehan – present; John Warsing – absent.

Staff Present: Sarah Schram, Director; Jenny Steventon, Assistant Director; Erin Ponec, Acting Recorder

Guest(s) Present: Mike Kraus, Community Commitment Coordinator, Methodist Health Systems; Dean Lif, CPA, Lengemann & Associates.

Approval of Agenda:

Per the Open Meetings Act the agenda may not be altered after 24 hours prior to the meeting, unless an emergency arises.

Sheehan moved, seconded by McCartney to approve agenda as submitted. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – absent; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – not present; Sheehan – aye; Warsing – absent.

Approval of Meeting Minutes:

Sheehan moved, seconded by Dr. Grimm to approve the September 23, 2019 meeting minutes as submitted. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – absent; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – not present; Sheehan – aye; Warsing – absent.

Fiscal Year 2018-2019 Audit – Lengemann & Associates:

Incorrect verbiage on page 7 regarding sick/vacation leave, Lif will make the necessary changes.

Dr. Grimm moved, seconded by John Sheehan to accept the audit report as submitted with the necessary changes. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – absent; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – absent.

Treasurer's Report:

The CD at Pinnacle Bank has been liquidated.

Dr. Grimm moved, seconded by Dr. Pajnigar to approve the Treasurer's Report with acknowledgement of the CD liquidation. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – absent; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – absent.

Other Business:

Nothing to report

Standing Committee Reports:

Nomination Committee: Nomination of Dr. Brandon Grimm and John Sheehan for an additional 3 year term (November 2019 – November 2022). Dr. Harris moved, seconded by Burns to accept the nominations. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – absent; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – absent.

Finance Committee: Will meet in January to discuss funds from liquidated CD

Policy Committee: Nothing to report

Personnel Committee: Nothing to report

Program Committee: Nothing to report

Medical Director's Report: Nothing to report

Approval Needed for the Following Items:

Invoice to Nebraska Association of Local Health Directors / Friends of Public Health for \$5,125.00 (over director's \$5,000 approval threshold)

Sheehan moved, seconded by Dr. Grimm to approve the payment of the invoice. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – absent; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – absent.

Affiliate Agreement UNMC

Dr. Harris moved, seconded by Sheehan to enter into an Affiliate Agreement with the UNMC College of Public Health. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – absent; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – absent.

Cost of Living (COLA)

Sheehan moved seconded by McCartney to keep the COLA at 1%. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – absent; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – absent.

Public Input:

None

Information:

Announcements: None

Correspondence: None

Next Meeting: January 27, 2020

Executive Session:

None

Adjournment:

Dr. Harris moved, seconded by Dr. Pajnigar to adjourn the meeting at 6:50 pm. Roll call states as follows: Burns – aye; Dr. Grimm – aye; Dr. Harris – aye; Klug – absent; McCartney – aye; Dr. Neumann – excused; Dr. Pajnigar – aye; Sheehan – aye; Warsing – absent.

ATTEST:

Dr. John Harris, President
Sarpy/Cass Board of Health

John Sheehan, Secretary
Sarpy/Cass Board of Health